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26 February 2020

Environment and Communities Scrutiny Committee

A meeting of the committee will be held at **10.30 am on Thursday, 5 March 2020** at **County Hall, Chichester**.

Tony Kershaw
Director of Law and Assurance

The meeting will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Agenda

Part I

1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 7 - 12)

The Committee is asked to agree the minutes of the meeting held on 13 January 2020 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

5. **Responses to Recommendations** (Pages 13 - 14)

The Committee is asked to note the responses to recommendations made at the 13 January 2020 meeting from the

Cabinet Member for Highways and Infrastructure and the

Cabinet Member for Fire and Rescue & Communities

10.50 am 6. **On-street Parking to Support Traffic Management - Update** (Pages 15 - 24)

Report by Executive Director Place Services and Director of Highways, Transport and Planning

The Committee is invited to:

- Note and comment on the programme set out in Appendix A of this report.
- Considering how the Programme implementation has proceeded so far, determine any learning/lessons that can be applied to the development of future parking management plans.

11.50 am 7. **Highways and Transport Delivery Programmes 2020/21**

Verbal update on progress in implementing the 20/21 programme, including the new maintenance arrangements and service levels, and to share any feedback from vendors who unsuccessfully bid for aspects of the highways maintenance service.

The Committee is asked to consider the update, and identify any areas of concern.

12.30 pm 8. **Highways Restructure**

The Committee is asked to consider how the new structure serves the needs of residents and Members.

Adjournment for lunch at 1.15pm

The Committee will adjourn for 30 minutes for lunch.

- 1.45 pm 9. **Licensing of Tables and Chairs on the Highway (To Follow)**
- Report by Director of Highways, Transport and Planning
- The Committee is invited to consider and comment on the extent to which the proposals have been amended to address the feedback arising from the consultation.
- 2.15 pm 10. **Appointment of new member to Business Planning Group**
- The Committee is asked to appoint a minority group member to the Group.
- 2.25 pm 11. **Requests for Call-in**
- There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.
- 2.30 pm 12. **Forward Plan of Key Decisions (Pages 25 - 36)**
- Extract from the Forward Plan dated 25 February 2020 – attached.
- An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.
- The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.
- 2.35 pm 13. **Possible Items for Future Scrutiny**
- Members to mention any items which they believe to be of relevance to the business of the Scrutiny Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.
- If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.
- 2.40 pm 14. **Establishment of a Waste Strategy Task and Finish Group**
- The Committee is asked to agree the establishment of a Task and Finish Group, to consider waste disposal strategy in the light of government policy and opportunities to improve sustainability and value for money.
- It is envisaged that the TFG's report will inform scrutiny of the

emerging proposals by the full Committee at its meeting on 24 June. While it falls to the Business Planning Group to decide the Group's size (maximum of seven), membership, and outline Terms of Reference, volunteers to sit on the Group are sought.

The Group will be cross-party, and will appoint a Chairman when it meets. One meeting is anticipated, to be held in mid-April.

If the Committee wishes to ask commercially sensitive questions about the Waste Strategy the Committee will consider whether to move into Part II. Provision for this is included on the agenda at item 17.

2.50 pm 15. **Date of Next Meeting**

The next meeting of the Committee will be held on 24 June 2020 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Environment and Climate Change Strategy
- Household Waste Recycling Sites
- Local Flood Risk Management Plan
- Waste Strategy TFG
- Waste Strategy
- BPG Report
- Approval of Work Programme for 2020/21

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 12 June 2020.

Part II

16. **Exclusion of Press and Public**

The Committee is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated below, and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Exempt: Paragraph 3, Financial or business affairs of the authority.

17. **Establishment of a Waste Strategy Task and Finish Group**

With reference to item 14 to allow the Committee to ask commercially sensitive questions about the Waste Strategy,

should it so wish, in relation to the establishment of a Waste Strategy Task and Finish Group.

To all members of the Environment and Communities Scrutiny Committee

Webcasting

Please note: this meeting may be filmed for live or subsequent broadcast via the County Council's website on the internet - at the start of the meeting the Chairman will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.